

Important Dates:

Online entries close:

- by Friday 6th November by 1pm
www.otagoartsociety.co.nz

Out of Town Receiving:

- by Wednesday 4th November by 4pm

Local Receiving Day:

- Sunday 8th November, 10.00 to 1.00 pm

Exhibition Open:

- Thursday 12th November

Exhibition Closing:

- Wednesday 13th January 2027 – 4pm

Pick Up Day (for unsold works):

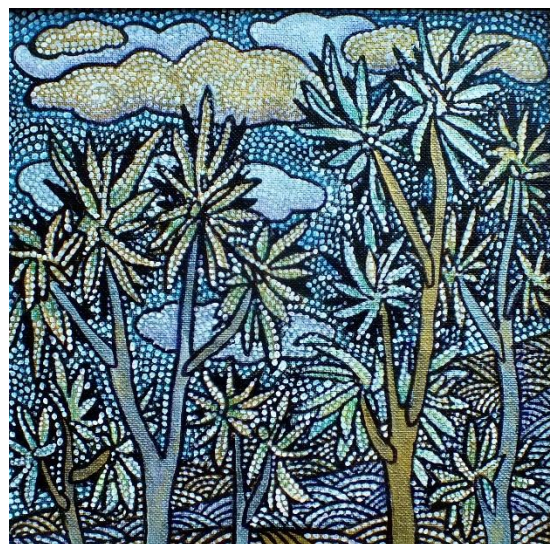
- Thursday 14th January – 3pm to 6pm

Get your original art works ready to exhibit and let's make this exhibition one for the books!



Art To Go

OTAGO
ART
SOCIETY **oas**
1150
YEARS
1876 - 2026



Artwork by Jenny Longstaff

We invite members of the Otago Art Society to be part of the “Art to Go” exhibition!

Open Theme

Buyers will take the artworks immediately after purchase. As your artworks sell you can bring in additional artworks. See Entry Conditions.



Exhibition Open:
Thursday 12th November 2026

Exhibition Closes:
Wed 13th January 2027

Open to Otago Art Society Members only.

The Artwork:

1. May be in any medium, including painting, jewellery, pottery, textile, digital, graphics and photography.
2. **Two** works may be submitted. (As a work is sold you may replace with a new one - Each replacement work **MUST** be accompanied by a paper entry form and entry fee.)
3. Works must be original, not copied and the sole work of the artist exhibiting.
4. Works must not have been exhibited at an Otago Art Society exhibition or shown in the shop in the last two years
5. **Size limits:**
 - a. 2D works: Maximum size: 1 m x 1m , including any frames
 - b. Minimum size:10 cm x 10 cm (4 inches by 4 inches), including any frames
 - c. 3D works: freestanding works greater than 1m high, wide or deep contact: otagoartsociety@xtra.co.nz prior to entry to discuss.
6. Works must be completely dry and suitably presented for exhibition.
7. **Swing Tag:** The following details must be on a swing label (to hang over the front of the work) as well **as written on the back of the work**. This stays with the art work and will be used to inform the label that will sit beside your work in the exhibition:
Artist name, Phone number, Title , Medium, Price
8. For works that will be hung, 'D' rings must be attached between 35 mm and 75 mm from the top of the art work so that it can be hung on the Society's gallery hanging system.
9. Framed works must use framing tape, where applicable. Framing tape can be purchased from ArtZone, 59 Hanover St, Dunedin and is available in various widths.

Entry Conditions:

1. Entry is open to members of the Otago Art Society that may submit artworks for exhibition in accordance with the Otago Art Society Constitution. If an artwork is sold, you will be given the opportunity to bring in an additional work.
2. Entry Fee: **\$15** per item entered, and \$15 per item for each additional work. Payment can be made via internet banking or through the OAS shop and is not refundable.
3. Bank Account Details for Payment of Entry Fee: Otago Art Society Inc. **02-0929-0274457-000**,
a. For Bank Reference: Particulars: Your Name Reference: Art to Go
4. Each initial entry must be entered using our online form (2 maximum) which closes Friday 6th November at 1.00pm.
www.otagoartsociety.co.nz
Each replacement entry must be accompanied by a completed paper entry form available from the shop.
5. All works must be for sale and priced between \$95 and \$1000.
6. A 35% commission will be deducted from the sale and goes to the OAS.
7. We ask you to submit an image of the artworks to be used by the OAS for promotional purposes. and uploading to the website (this is so we can get a wider audience for your work, which in turn has the potential for more sales). See **Important Information** on next page for details on how to do this.
8. Insurance is the artist's responsibility.

Getting your artworks into the exhibition:

1. Artworks are to be recieved at the Otago Art Society, First Floor, Dunedin Railway Station, on 8th November, 2026 between 10 am and 1pm. You will be notified when your art has been sold and invited to bring in a replacement. Each replacement work **MUST** be accompanied by a new entry form and entry fee. Please check opening hours when bringing in additional works.
2. **Out of town entries** are to be received by **4pm on Wednesday 4th November**, and addressed to: Art to Go, Otago Art Society, First Floor, Dunedin Railway Station, 20 Anzac Ave, Dunedin. **You must include a pre-paid return ticket for any works to be returned to you.** Any unused tickets will be returned to you at the end of the exhibition.
3. Art works will be displayed and hung according to the availability of gallery space, at the discretion of the OAS curators.

Picking up unsold artworks at the end of the exhibition.

1. Unsold artworks are to be picked up from Otago Art Society, First Floor, Dunedin Railway Station, on 14th January 2027, between 3pm and 6pm. **If you are unable to pick them up yourself, please arrange for someone to pick it up on your behalf – this person will need identification.**

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2. If you are from out of town and are unable to be there to pick up the artwork yourself either include a pre-paid return courier ticket when you enter your work **OR** arrange for someone to pick it up on your behalf – this person will need identification.
 3. If artworks are not picked by 23rd January 2027, **or do not have a prepaid courier ticket**, or prior arrangements have not been made with the OAS, the OAS reserves the right to dispose of the artwork at its discretion, without recompense to the artist.
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IMPORTANT INFORMATION

Completing Online Entry and Sending Artwork Image

Complete the entry form online at otagoartsociety.co.nz, and then photograph your artwork and email a clear digital image of your artwork (approximately 1–5MB in size) to: otagoartsociety@xtra.co.nz

- Use the subject line 'Art To Go'
- Must be received by 1pm Friday 6th Nov 2026
- 3D media, sculpture, jewellery, textile, embroidery, stitch may submit up to 3 images to show various angles.

Image Format and Name

- Please send your image in JPG, JPEG, PNG or HEIC format.
- Please name your artwork image as follows:
 - **Surname | underscore | Firstname initial | underscore | First word of Title**

For example, Roger Smith is entering a photograph called 'Calm Waters', so he will name his file:

SMITH_R_Calm (.jpg, .jpeg, .heic or .png should be automatically added to the end)

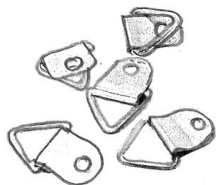
If you are having difficulty, send us the image with as much information as possible regardless.

Otago Art Society

Instructions for Gallery Hanging

D Rings:

Please make sure you read the entry requirements for each OAS exhibition. These are found on the Conditions of Entry Information sheet that are distributed to our members and are also available in the Sales Gallery.



D Rings YES



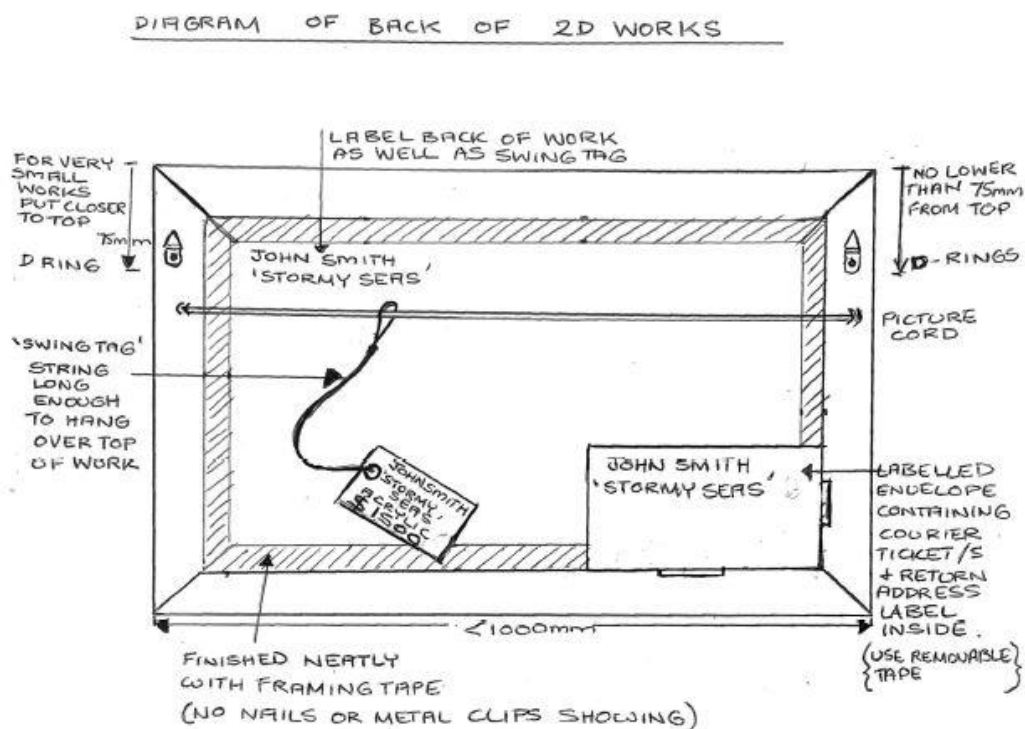
Eyelets NO

To make sure your work is properly prepared for hanging in an OAS exhibition you need to have a set of D-Rings fixed to the back of your canvas or frame. Professional Framers usually place D-Rings one third of the way down the canvas or frame, which is normally too low for our hanging system. Therefore, you may need to attach a second set of D-Rings, which for our hanging system need to be placed between 35mm and 75mm from the top of the canvas or frame. This stops the work from pitching too far forward on our walls.

D Rings come in many sizes and various designs, all of which are acceptable to the OAS. D-Rings can be purchased from the OAS Shop.

Eyelets are not permitted by the OAS. They make it hard to safely store or handle works. They can easily damage other works and are usually too small for our EasyGrip hangers. Please do not use eyelets.

Cord is always appreciated by the customer. If you do include a picture cord for your customer, this is normally placed one third from the top of the canvas or frame. Some work will require the use of framing tape, where appropriate. If unsure, please ask on the day of Receiving.



As always, members of the OAS will be on hand when you drop off work for an exhibition to answer any questions you may have or help you make sure your work is ready for hanging.